

Paydate Shift

Presented by:

Tammy Nelson, FAST/SCO

April 4, 2006

Paydate Shift

Impact of SB03-197

Shifts payday for June salaries for ALL state employees to 1st working day of July

For budgetary purposes, shifts June's general funded salary expenditures to July

Paydate Shift

Payday

- SB03-197 changed pay date for June payroll only to first working day in July
- Applies to all state employees regardless of funding type
- Includes monthly payroll and second bi-weekly pay date for June
 - Monthly – June 30 to July 3
 - Biweekly – June 23 to July 3

Paydate Shift

Payday

- Payroll (CPPS) posts as normal
- Departmental redistribution completed by July 12
- PB and AJ documents processed by July 12

- Payroll (CPPS) posts as normal
- Departmental redistribution completed by July 12
- PB and AJ documents processed by July 12

[illegible]

Paydate Shift

Payday

- Liability Entry
 - COFRS generate/reverse for most agencies
 - Community Colleges, AHEC, CDOT generate/reverse JA entry (CPPS users)
 - Non-CPPS record as of June 30, reverse July 1
- Clean up of payroll codes must be done in period 11 or during period 13
- Object codes

- **Liability Entry**
 - COFRS generate/reverse for most agencies
 - Community Colleges, AHEC, CDOT generate/reverse JA entry (CPPS users)
 - Non-CPPS record as of June 30, reverse July 1
- **Clean up of payroll codes must be done in period 11 or during period 13**
- **Object codes**

Paydate Shift

- Shift of GF Expenditures
 - Payroll Expenditures
 - General funded portion only
 - FY06 JV to change transaction type 24/22
 - FY07 Reversing entry
 - Type 24/22 posting must be reversed exactly in FY07 as posted in FY06
 - May move expenditure (type 22) entries as necessary
 - DO NOT ADJUST THE TYPE 24 ENTRIES**

- Payroll Expenditures
 - General funded portion only
 - FY06 JV to change transaction type 24/22
 - FY07 Reversing entry
 - Type 24/22 posting must be reversed exactly in FY07 as posted in FY06
 - May move expenditure (type 22) entries as necessary
 - **DO NOT ADJUST THE TYPE 24 ENTRIES**




